



Schenley Vital  
Mayor

# VILLAGE OF SPRING VALLEY

Senator Eugene Levy Municipal Plaza  
200 North Main Street  
Spring Valley, New York 10977  
Tel. (845) 352-1100 ♦ Fax (845) 352-1164

[www.villagespringvalley.org](http://www.villagespringvalley.org)

Yisroel Eisenbach  
Deputy Mayor  
Joseph Gross  
Trustee  
Schmuel Smith  
Trustee  
Yakov Y. Kaufman  
Trustee

## REQUIREMENTS FOR A SIGN INSTALLER LICENSE

1. Proof of \$1,000,000 - \$2,000,000 Liability Insurance Policy expiring NO EARLIER than December 31st of the year in which license is issued with Village of Spring Valley co-insured.
2. Proof of \$10,000 Sign Installers Performance Bond expiring NO EARLIER than December 31st of the year in which license is issued with Village of Spring Valley co-insured.
3. Proof of Workers Compensation or letter from the Workers Compensation Board stating that no Workers Compensation is required.
4. Application Fee as required. (This fee is non-refundable and non-transferable.)  
**Money Order or Bank Checks Only.**

## SIGN INSTALLERS APPLICATION

Pursuant to the local number Chapter 118-4 Section G, the village is required to collect the following fee for the service you are providing in the village:

“(1) Yearly sign installer's license fee: **New \$600; Renewal \$450**, plus proof of insurance.”

Please fill out your application and return with payment upon your earliest convenience.

Applicant's Name: \_\_\_\_\_

D/B/A (Doing Business As) \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone Number: Cell \_\_\_\_\_

Business \_\_\_\_\_

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